

St. Pius X / St. Leo Pre-K Enrichment
6905 Blondo Street, Omaha NE 68104 * (402) 551-6667

Dear SPSL families,

Welcome to a new school year at SPSL. We are excited and looking forward to a great school year!! Please take a moment and read carefully the following information in regards to our program.

HOURS OF OPERATION: Enrichment is only available on SPSL school days.

- ❖ AM Enrichment Care runs 7:30-8:00 AM
- ❖ PM Enrichment Care runs 3:20-5:30 PM
- ❖ There will be no PM Enrichment on noon dismissals

ATTENDANCE PROCEDURES

- ❖ Please inform us if your child will not be attending Enrichment. You may notify the school office by calling (402) 551-6667, emailing Ms. Anastasia Borne at anastasia.borne@spsl.net or contacting your child's teacher.
- ❖ If your child no longer needs AM or PM Enrichment anytime during the school year, please contact Ms. Borne at anastasia.borne@spsl.net.

DROP OFF/PICK UP: Morning and afternoon Enrichment is located in KD

- ❖ AM drop off - Parents will ring the doorbell at the east doors (**Door #9**), located by the cafeteria. Parents will be able to walk their child down to KD, located in the kindergarten hallway. Parents will sign their child in with the time of drop off and their initials. At 8:00am, a Pre-Kindergarten TA will walk students to their correct classroom.
- ❖ PM pick up - Parents will ring the doorbell at the east doors (**Door #9**), located by the cafeteria. Extended Care staff will let Pre-kindergarten parents into the building. Parents will walk to KD to pick up their child. Parents will sign their child out with the time and their initials.
 - **If you have older children enrolled in the Extended Care program (kindergarten-8th grade), please pick up your child from Enrichment before you pick up your child in the Extended Care program. Thank you for your cooperation.**

LATE PICK-UP:

- ❖ Enrichment closes at 5:30 PM everyday
- ❖ If a parent or guardian has not arrived by 5:40 PM to pick up a student, the parents will be contacted by Enrichment staff via the information sheet.
- ❖ Late pick ups will be addressed via email
 - 1st late pick up, parents will receive an email for Ms. Anastasia Borne regarding Enrichment procedures
 - 2nd late pick up, parents will receive an email from administration regarding Enrichment procedures and next steps
- ❖ If a parent or guardian will be late picking up a student, please contact the Enrichment Staff by calling (402) 551-6667 ext. 152

MEALS/SNACKS:

- ❖ AM care - There will be no snacks or meals provided. However, if your child would like to bring a packed breakfast to have that day, they will have an opportunity to eat. Breakfast or snacks cannot be stored in the classroom.
- ❖ PM Care- Snacks are provided to all Pre-Kindergarten students at the end of the school day. There will not be snacks provided during Pre-Kindergarten enrichment.

St. Pius X / St. Leo Pre-K Enrichment
6905 Blondo Street, Omaha NE 68104 * (402) 551-6667

Important notes:

- Monday, August 21st, 2023 is the first day of school for Pre-Kindergarten students. AM Enrichment and PM Enrichment will begin on that day.
- There will be no school 9/4, or 9/5
- For the safety of your child(ren), **please remember to inform us if your child(ren) will not be attending Enrichment on that day**. You may contact the school office at (402) 551-6667 or Ms. Anastasia Borne at anastasia.borne@spsl.net
- Please remember to inform us if your child will be picked up by someone other than a parent/guardian or someone listed on the information sheet. **Please provide the name of the person picking up your child and inform them they will need to have a photo ID available for staff upon pick up**. You may contact the school office at (402) 551-6667 or Ms. Anastasia Borne at anastasia.borne@spsl.net
- Please remind your child that all rules from school still apply to Extended Care. Any behavioral concern will be brought to your attention and will be reported to the school administration.

Thank you for your cooperation and support. If you have any questions, please feel free to contact me. We look forward to a great year!!

Anastasia Borne
Pre-Kindergarten Teacher
anastasia.borne@spsl.net